

Birthday Party Information Sheet

Thank you for choosing LGA to host your child's birthday party. Our staff looks forward to making this a memorable experience for you, your child, and their guests. LGA staff members will run the activities, set up your party room, serve refreshments, and fill out a complimentary gift list. If your child has any favorite games they would like to play please let the staff know when you arrive.

When your party arrives there will be a designated area to place presents (and party supplies for option 1 parties). Guests will be directed upstairs where they will put their socks and shoes in a cubby and then wait for a staff member to start the party. Parents of the birthday child are welcome to come down on the floor to take pictures but are not allowed to participate on any of the equipment.

LGA will run two parties in the gym at the same time. Each party will have their own designated gym area to themselves and will rotate through various stations. The children will begin the party by briefly going over names and rules and then moving on to an obstacle course. Next the children will move to the game area and finally to the free time area where they may enjoy the foam pit and trampoline. When gym time is completed, guests will wash hands and head to their designated party room for cake and presents.

*Reminder: 14 children are included in the price of the party. Each additional child on the floor will cost an additional \$5 for option 1 and \$7 for option 2. There is a maximum of 25 children allowed for each party (any party with 20+ children will be charged an extra \$15 for gratuity.) Our parties are designed for the children; we do not provide extra room or supplies for parents who choose to stay for the party.

*Option 2 parties: Make sure you order your cake at Dillions at 6th and Wakarusa a week prior to the party and tell them it is an LGA cake. Our staff will pick it up and bring it to the party for you.

*What you need to bring to the party:

Option 1 Parties:

- Any refreshments
(Cake, drinks, etc.)
- Candles
- Plates
- Napkins
- Utensils
- Cups
- Goodie Bags

Option 2 Parties:

- Just the birthday child!
- Extra supplies or refreshments for parents
(if needed)

Your child's party will be held on _____ from _____ and the party will take place in the _____ party room.

If you have any questions or concerns you may contact the gym at 785-865-0856.